

# Horne Parish Council

[www.horne-pc.org.uk](http://www.horne-pc.org.uk)

Clerk: Clare Kennedy, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ

Tel: 01342 604338 Email: [horneparishcouncil@hotmail.co.uk](mailto:horneparishcouncil@hotmail.co.uk)

## Members are summoned to the Meeting of Horne Parish Council to be held on Monday 18<sup>th</sup> January 2021 at 7.30pm Held by video conference on the Zoom Platform



Clare Kennedy, Clerk

## A G E N D A

Members of the Public and Press are welcome and encouraged to attend

<b>NB</b>	<p><i>During the current Covid-19 Pandemic the following emergency measures have been put in place for conducting the business of the Parish Council:</i></p> <p><i>Horne Parish Council delegates authority to the Clerk in consultation with the Chairman Alison Brown in conjunction with ideally the Vice Chairman, but in absence any one of the remaining Parish Councillors, to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus. All decisions, expenditure and business will be recorded by minutes, and confirmed as a true record at the next allowable meeting.</i></p>
<b>41.</b>	<p><b>Procedural Matters</b></p> <p>41.1 To accept apologies for absence</p> <p>41.2 To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct</p> <p>41.3 To approve the minutes from the December meeting</p> <p>41.4 <b>Public Questions:</b> Ten minutes available for the public to express a view or ask a question. The public are welcome to stay and observe the rest of the meeting.</p> <p>41.5 Receive any relevant updates from County and District Councillors</p> <p>41.6 Councillors to discuss any matters arising from previous minutes</p>
<b>42.</b>	<p><b>Planning</b></p> <p>42.1 To note circulation of planning decisions and other information to date from Tandridge District Council:</p> <p>2020/1850 HORNE PARK FARM, BONES LANE , NEWCHAPEL , SURREY ,RH7 6HR Proposal Erection of single storey side extension, with conversion of roof space to habitable accommodation. Decision Refused <i>The proposal would result in a disproportionate addition over and above the size of the original building which is by definition, harmful to the Green Belt. There are no very special circumstances that would clearly outweigh the harm identified. As such, the proposal constitutes inappropriate development in the Green Belt which is contrary to the provisions of the NPPF (2019) and Policies DP10 and DP13 of the Tandridge Local Plan Part 2: Detailed Policies (2014).</i></p> <p>42.2 To discuss and agree comments to be submitted to Tandridge District Council on the following Planning Applications</p> <p>2020/2214 DOWNSWOOD COTTAGE, WEST PARK ROAD , NEWCHAPEL, LINGFIELD , SURREY ,RH7 6HT Proposal Demolition of existing front projection. Erection of detached garage and link extension to dwelling including installation of flue. Changes to fenestration including removal/installation of windows and doors. Decision Not yet determined</p> <p>2020/2156 YEW TREE COTTAGE, SMALLFIELD ROAD , HORNE, HORLEY , SURREY ,RH6 9JP Proposal Demolition of existing single storey extensions and outbuildings. Erection of two storey side and rear extensions.</p>

	<p>Decision Not yet determined</p> <p>2020/1288/ Cond1 CHERRY TREE FARM, WEST PARK ROAD , NEWCHAPEL, LINGFIELD , SURREY ,RH7 6HP</p> <p>Proposal Details pursuant to the discharge of Condition 3(ecology) and Condition 6 (soft landscaping) of # planning permission ref: 2020/1288 dated 21st September 2020 (Change of use from stables to storage units (B8)and use of building as a garden store)</p> <p>Decision Not yet determined</p> <p><i>Plus any other planning application that may arise in the meantime (details to be circulated)</i></p>																								
<b>43</b>	<p><b>Finance and administration</b></p> <p>43.1 Councillors to review and virtually approve the monthly financial and budgetary review.</p> <p>43.2 Horne Parish Council to authorise the below payments for December 2020 and January 2021 and any further invoices presented at the meeting:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td>Clare Kirby</td> <td>Clerks Salary</td> <td>£860.60- Gross less NI and Tax</td> </tr> <tr> <td></td> <td>Clare Kirby</td> <td>Clerks Expenses</td> <td>£ 30.00</td> </tr> <tr> <td></td> <td>Zoom</td> <td>Video Conference</td> <td>£ 14.39</td> </tr> <tr> <td></td> <td>ICO</td> <td>Data Protection</td> <td>£ 40.00</td> </tr> <tr> <td></td> <td>RBL</td> <td>Poppy Wreath</td> <td>£ 50.00</td> </tr> </tbody> </table> <p>43.3 Horne Parish Council have already confirmed removal of standing order for the clerk's salary, and therefore the clerk will be paid via online banking. Payments online will need to be approved by councillors. However if this is not possible the clerks salary will be paid via cheque.</p> <p>43.4 HollyHurst will now take over the administration of the Pension contributions to ensure that Horne Parish Council are compliant with HMRC legislation, starting from January 2021.</p> <p>43.5 Horne Parish Council to note and discuss any further amendments required for the website.</p> <p>43.6 Parish Councillors to review the content of the Newsletter due to be confirmed at the January meeting.</p> <p>43.7 Horne Parish Council to note comments from the auditor who has completed the internal audit.</p> <p>43.8 Horne Parish Council to confirm that the External Audit Certificate has been reviewed and acknowledged by the Parish Council</p>	Chq	Payee	Description	Amount		Clare Kirby	Clerks Salary	£860.60- Gross less NI and Tax		Clare Kirby	Clerks Expenses	£ 30.00		Zoom	Video Conference	£ 14.39		ICO	Data Protection	£ 40.00		RBL	Poppy Wreath	£ 50.00
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<b>44</b>	<p><b>Parish Environment</b></p> <p><i>Members of the public might be excluded from this item under the Public Bodies (Admission to Meetings) Act 1960 s2</i></p> <p>44.1 Horne Parish Council to discuss the Cricket Pitch and receive an update on progress</p> <p>44.2 Horne Parish Councillors to discuss the polo pitch and further action</p> <p>44.3 Horne Parish Council are to note any new or previously discussed unauthorised building and planning in Horne. The clerk will update the Enforcement Team at Tandridge District Council</p> <p>44.4 Horne Parish Council to discuss a situation arising under Public Bodies Act 1960 s2</p> <p>45.5 Parish Councillors to note that the speed survey carried out was not successful due to failure of equipment. It has been resolved that the company will carry out a further survey after Covid Lock Down restrictions are lifted, with no further charge</p> <p>45.6 Horne Parish Council to discuss the findings of the HGV and Traffic Survey and to note the date of the meeting with MP Claire Courtinho on 29<sup>th</sup> January 2021 via Zoom.</p>																								
<b>45</b>	<p><b>Dates of next Parish Council Meetings</b></p> <p>45.1 Meeting room at Centenary Hall provisionally booked for future meetings however alternatively due to the Corona Virus Lockdown Parish Council meetings will be held by remote video conference: Monday 15<sup>th</sup> February 2021</p> <p>45.2 Proposed dates for 2021 Horne Parish Council Meetings</p> <p>Monday 15<sup>th</sup> March 2021  Monday 19<sup>th</sup> April 2021  Monday 17<sup>th</sup> May 2021  Thursday 20<sup>th</sup> May 2021  Monday 21<sup>st</sup> June 2021  Monday 19<sup>th</sup> July 2021  No August Meeting  Monday 20<sup>th</sup> September 2021  Monday 18<sup>th</sup> October 2021  Monday 15<sup>th</sup> November 2021  Monday 20<sup>th</sup> December 2021</p>																								

